

**Meeting Minutes  
City Commission Meeting  
Three Rivers, Michigan  
June 15, 2010**

**1. Call to Order**

Mayor Balog called the regular meeting of the Three Rivers City Commission to order at 6:00 p.m. in the Commission Chambers of City Hall.

**2. Roll Call**

The following members were present at roll call:

Elbert Foster	Wendy Shank
Daryl Griffith	Earl Stark
Carolyn McNary	Allen Balog, Mayor

Mayor Balog noted that Commissioner Ramsey would be late. Commissioner Ramsey joined the meeting at 6:07 p.m.

**3. Invocation**

Reverend Alan Stadelman of St. Peters Lutheran Church gave the invocation.

**4. Pledge of Allegiance**

Mayor Balog led those present in the Pledge of Allegiance.

**5. Approval of Agenda**

Mayor Balog asked that a Parks and Recreation report and an NSP Grant report be added to the agenda.

It was moved by Commissioner Foster and seconded by Commissioner Stark to approve the agenda as amended.

The motion passed 7-0.

**6. Presentations and Recognitions**

There were no presentations scheduled for the meeting.

**7. Approval of Minutes**

a. Minutes of the Regular Meeting held June 1, 2010

It was moved by Commissioner Griffith and seconded by Commissioner Foster to approve the minutes as presented.

The motion passed 7-0.

**8. Public Hearings**

a. Clean Water Plant Project Plan 2010 for Revolving Loan Fund Application

Paul Romano from Jones and Henry reviewed the revolving fund project plan application.

Al Ernst from Jones and Henry mentioned that a "to do" list had been created for repair and maintenance. He was conducting an analysis process by process for short and long term success. He reported that the plant could handle the 8-9% load increase from the lake customers in its current condition.

Mayor Balog asked if the repair and maintenance would be necessary without considering the lake customers.

Mr. Ernst answered that the repairs and maintenance are necessary anyway. He also stressed the need for a long-term capital plan.

Mayor Balog opened the floor to public comment at 6:23 p.m.

Rita Lowe of 623 South Erie did not want to increase the cost of the system and expressed concerns regarding the drinking water plans and cost.

City Manager Bippus noted that the drinking water and clean water plans were only plans and had many options.

Mayor Balog noted that if nothing was done, it would end up costing more.

Mayor Balog closed the floor to public comment at 6:27 p.m.

It was moved by Commissioner Griffith and seconded by Commissioner Foster to adopt the resolution adopting the plan.

Discussion included:

- Project would be spread over 20 years;
- 1-3 year levels would be funded in this application;
- City would pick which project would fit into the 5-10 year level;
- Plan can be resubmitted, but would already have been reviewed and approved;
- Plan is for maintenance;
- Long-term capital improvement plan was a priority for the new director;
- Plan addresses overflow issue by the river;
- Rate increase would be a little at a time as projects were completed.

The motion passed 7-0. Resolution 24-10 was adopted.

9. **General Comments**

Steve Yorks from the St. Joseph County Transportation Authority noted that the transportation millage would be on the August 3<sup>rd</sup> ballot. He reviewed services such as transportation to work, school, errands, and doctor appointments. He presented the plan to lower emissions with grant money. He offered to continue transportation to and from polling locations. He noted that the renewal was at the same rate.

Rita Lowe of 623 Erie Street asked why some millages were voted in and others were just passed. She also had concerns that an employee did not know when a board meeting was and was directed to the Chamber.

City Manager Bippus explained that the State laws governed the millages. He mentioned that Cameron Brown's office would have more information regarding millages.

Mayor Balog explained that the Chamber director was the DDA director, and that was why she was directed to the Chamber.

Rita Lowe asked about the April 6<sup>th</sup> meeting airing repeatedly on Channel 13.

Richard Price of 623 Erie Street felt there should be a historical festival in town and commended Brussee Brady for the remodel of the granary.

10. **Business**

a. **Communications**

1. **Designation of Street Administrator**

It was moved by Commissioner Foster and seconded by Commissioner Griffith to adopt the resolution appoint Bill Smithers as Street Administrator.

The motion passed 7-0. Resolution 25-10 was adopted.

2. **Micro Surfacing City Streets**

It was moved by Commissioner Ramsey and seconded by Commissioner Foster to award the contract to Pavement Restoration Inc. and approve the necessary budget appropriations.

Discussion included that the project was for maintenance of streets.

The motion passed 7-0.

3. **Agreement with Cornerstone Inspection Services**

It was moved by Commissioner Griffith and seconded by Commissioner Foster to authorize the City Manager to execute the agreement as presented with Cornerstone Inspection Services.

Discussion included:

- No regular city hours;
- Customers were given Mr. Lindsey's number;
- Rentals would be separate;
- There had not been complaints.

The motion passed 7-0.

4. Parks and Recreation

It was moved by Commissioner Griffith and seconded by Commissioner Foster to set public hearings on July 6 and July 20, 2010.

The motion passed 7-0.

5. Neighborhood Stabilization Program Grant

It was moved by Commissioner Foster and seconded by Commissioner Griffith to approve the resolution authorizing the submittal of an application for additional NSP funding.

Discussion included that the money went through the State from Federal funds.

The motion passed 7-0.

b. Consent Agenda

It was moved by Commissioner Griffith and seconded by Commissioner Foster to approve the consent agenda as presented.

The motion passed 7-0.

1. Invoices Payable

The Commission authorized payment of the invoices.

2. Police Department May 2010 Report

The Commission placed the report on file.

3. Check Register Report through May 2010

The Commission placed the report on file.

4. Fire Department May 2010 Report

The Commission placed the report on file.

11. Appointments

a. Appointments to Advisory Boards and Commissions

No appointments were made.

12. City Commission and City Manager's Communications

Commissioner Shank noted that mowing was done at the park during Art in the Park and a graduation party.

Commissioner Shank felt that Joel Moore, Three Rivers High School choir director, deserved recognition for the awards received during the school year.

Commissioner Griffith noted that he would not be at the first August meeting.

Commissioner Griffith asked about the foliage at the substation on Adams.

Commissioner Griffith also thanked everyone involved with the Water Festival.

Commissioner McNary thanked City Manager Bippus and Special Projects Coordinator Merritt Brown for taking care of the water problem at the old cement company.

Commissioner McNary also mentioned that the skate board park equipment needed attention.

Commissioner Ramsey asked about the brown water.

City Manager Bippus reported that the elevated tank maintenance was in progress as well as main line projects.

Commissioner Ramsey asked that the agenda be available on the website within 24 hours of being emailed.

Commissioner Foster asked if the meeting was airing.

City Manager Bippus responded that it was.

Mayor Balog felt it should be done right or not at all.

City Manager Bippus noted that the Commission had voted not to spend money on the system.

City Clerk Howes noted that upgrading for a web broadcast would require updates to Channel 13.

Mayor Balog asked that the issue be put on the next agenda.

City Manager Bippus wished Commissioner Stark a happy birthday.

City Attorney O'Malley mentioned that the Petersons had given up their option to purchase, so the property near the condos was up for sale.

City Attorney O'Malley expressed a need to move forward with 420 8<sup>th</sup> Street demolition since no progress had been made toward renovation.

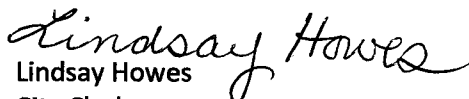
**13. Adjournment**

It was moved by Commissioner Foster and seconded by Commissioner Griffith to adjourn the meeting.

The motion passed 7-0.

Mayor Balog adjourned the meeting at 7:17 p.m.

Respectfully submitted,

  
Lindsay Howes  
City Clerk