

**Agenda  
City Commission Meeting  
Three Rivers, Michigan  
August 2, 2010**

1. **Call to Order**

2. **Roll Call**

3. **Invocation**

4. **Pledge of Allegiance**

5. **Approval of the Agenda**

6. **Presentations and Recognitions**

There were no presentations scheduled.

7. **Approval of Minutes**

A. **Minutes of the Regular Meeting held July 20, 2010**

8. **Public Hearings**

There were no public hearings scheduled.

9. **General Comments**

People addressing the Commission should step to the microphone and state their name and address for the record.

10. **Business**

**A. Communications**

1. **Rehabilitation of Runways**

The Commission will consider adopting a resolution approving an MDOT contract and authorizing the Mayor to execute the contract.

2. **Microsurface of Two Additional City Streets**

The Commission will consider adding Pealer and Millard to the contract with Pavement Restoration, Inc.

**B. Consent**

1. **Invoices Payable**

The Commission will consider authorizing payment of the invoices.

2. **Fire Department June 2010 Report**

The Commission will consider placing the report on file.

3. Airport Advisory Board Minutes of July 12, 2010

The Commission will consider placing the minutes on file.

4. Cemetery Board Minutes of July 5, 2010

The Commission will consider placing the minutes on file.

11. Appointments

A. Appointments to Advisory Boards and Commissions

The City Commission will consider any appropriate appointments.

12. City Commission and City Manager's Communications

The Commission will consider adjourning to closed session to discuss an employee evaluation.

13. Adjournment

Respectfully submitted,

A handwritten signature in cursive script, reading "Joe Bippus" followed by a circled "JM".

Joseph A. Bippus  
City Manager

**Meeting Minutes  
City Commission Meeting  
Three Rivers, Michigan  
July 20, 2010**

**1. Call to Order**

Mayor Balog called the regular meeting of the Three Rivers City Commission to order at 6:00 p.m. in the Commission Chambers of City Hall.

**2. Roll Call**

The following members were present at roll call:

|                |                    |
|----------------|--------------------|
| Daryl Griffith | Wendy Shank        |
| George Ramsey  | Earl Stark         |
|                | Allen Balog, Mayor |

Commissioners Foster and McNary were absent.

**3. Invocation**

Pastor Tim Raakman of Christian Reformed Church of Three Rivers gave the invocation.

**4. Pledge of Allegiance**

Mayor Balog led those present in the Pledge of Allegiance.

**5. Approval of Agenda**

Mayor Balog asked that a presentation of the Sturgis Canine Unit be added to the agenda.

It was moved by Commissioner Griffith and seconded by Commissioner Ramsey to approve the agenda as amended.

The motion passed 5-0.

**6. Presentations and Recognitions**

a. Presentation of Sturgis Canine Unit

Chief Tom Bringman and Officer Mathew Stark introduced Officer Moore and Canine Dosti from the Sturgis Police Department.

**7. Approval of Minutes**

a. Minutes of the Regular Meeting held July 6, 2010

It was moved by Commissioner Stark and seconded by Commissioner Shank to approve the minutes as presented.

The motion passed 5-0.

**8. Public Hearings**

a. Five Year Parks and Recreation Plan

Mayor Balog opened the floor to public comment at 6:07 p.m.

Edith Irwin of 126 North Main commented on the noise from vehicles on North Main and dogs leaving a mess in the yard at her apartment building.

Mayor Balog closed the floor to public comment at 6:10 p.m.

It was moved by Commissioner Griffith and seconded by Commissioner Ramsey to adopt the resolution to adopt the Parks and Recreation Plan.

The motion passed 5-0. Resolution 27-10 was adopted.

**9. General Comments**

Richard Price of 623 Erie Street commented on sidewalk at South Main and East Michigan, Spring Street sidewalk, and the historical aspect of the downtown buildings.

Rita Lowe of 623 Erie Street asked about lowering the amount of chlorine in the water or using reverse osmosis and reported that Cameron Brown had not answer her questions about why some millages were voted in and some were set by the Commission. She also did not believe that the City should raise rates.

Mayor Balog noted that the chlorination was an order from the State and that the current method was temporary until a permanent method could be funded.

City Manager Bippus explained that the drinking water and clean water plant options were only capital plans of what the City could work on over the next twenty years. He stressed that the plans were not approved for funding or to begin work. Part of the plan requirements was to look at the monthly cost increase to the user to fund the projects. The issue of chlorination had come up at the same time.

**10. Business**

**a. Communications**

**1. Envirologic Bid for Partial Essex Wire Cleanup**

It was moved by Commissioner Ramsey and seconded by Commissioner Shank to award the bid to Pitsch Company for partial cleanup of the former Essex Wire site.

Discussion included:

- Roughly 5% less cleanup without solid waste fund money;
- Not sure of cubic yards because guessing at weight;
- Felt spring cleanup would be a bigger impact;
- \$16,000 would stretch farther on the project now because trucks would already be there;
- Spring cleanup would require an additional \$4,000;
- After grant money was spent, there would still be underground storage, contaminated soil, and other concerns at Essex;
- If the \$16,000 was used, it would be over and above the match;
- Liked the idea of a pickup every other year.

The motion passed 5-0.

Further discussion was that there was spring cleanup last year and that mobilization costs were already covered with the grant project, so the \$16,000 would make a greater impact now. Mr. Stegink from Envirologic noted that the plan was to begin the first week of August and complete the project by Labor Day.

It was moved by Commissioner Stark and seconded by Commissioner Ramsey to use the \$16,000 from the solid waste fund toward the Essex Wire cleanup.

The motion passed 4-1 with Commissioner Griffith dissenting.

**2. Replacement of Server**

It was moved by Commissioner Griffith and seconded by Commissioner Ramsey to authorize the purchase of the ProLiant servers, storage unit, switch, and LAN care hours and authorize the appropriations from General Fund's fund balance.

Discussion included:

- Money was in fund balance;
- Insurance claim could be filed and may cover a portion;
- Storm had occurred in June, but problems with powering down began less than a week ago;
- Would like to purchase with or without the insurance approval.

The motion passed 5-0.

**b. Consent Agenda**

It was moved by Commissioner Stark and seconded by Commissioner Shank to approve the consent agenda as presented.

The motion passed 5-0.

1. Invoices Payable

The Commission authorized payment of the invoices.

2. Library Board Minutes of June 22, 2010

The Commission placed the minutes on file.

3. Industrial Development Authority Minutes of May 13, 2010

The Commission placed the minutes on file.

4. Cemetery Board Minutes of June 7, 2010

The Commission placed the minutes on file.

5. Police Department June 2010 Report

The Commission placed the report on file.

6. Board of Review Minutes of July 2010

The Commission placed the minutes on file.

7. Downtown Development Authority Minutes of June 17, 2010

The Commission placed the minutes on file.

8. Check Register Report for June 2010

The Commission placed the report on file.

9. Industrial Development Authority Minutes of June 10, 2010

The Commission placed the minutes on file.

10. Election Commission Minutes of July 12, 2010

The Commission placed the minutes on file.

11. Appointments

a. Appointments to Advisory Boards and Commissions

No appointments were made.

12. City Commission and City Manager's Communications

Commissioner Griffith reminded the Commissioners that he would not be at the next meeting and may be late at the second meeting in August.

Commissioner Griffith commended Elena Hines on her accuracy in reporting. He noted that City Manager Bippus had not accepted another job offer as implied by other news reports. He felt the article in the Kalamazoo Gazette had been sensationalized and brought up issues with past employees with no bearing on the issue. He noted that a news source indicated that the Mayor though it would be good for the City if City Manager Bippus left, but he strongly disagreed. He felt City Manager Bippus had been great for the City and continued to do great things.

Commissioner Stark hoped City Manager Bippus would pass along a compliment that the storm cleanup crews had done an excellent job.

Commissioner Ramsey noted complaints from Portage Avenue residents and asked about rumble strips.

City Manager Bippus noted that rumble strips were noisy for residents. He agreed to look into other methods.

Mayor Balog felt the Three Rivers Inn was not in compliance with City ordinances. He asked if the water bill had been paid.

Chief Tomlinson noted that the electrical, mechanical, and building inspectors had been through the building. He noted the fire suppression system was within its inspection date, the owners were replacing the fire alarm system, and fire door issues had been addressed immediately. He noted that he was addressing life safety issues first, and the Three Rivers Inn had cooperated the entire way. He also reported that the water bill was current.

Mayor Balog reminded the Commissioners that the next meeting would be Monday, August 2, 2010.

City Attorney O'Malley recommended that demolition of 420 Eighth Street continue unless evidence was produced that the building could be rehabilitated and was listed with a local realtor. He recommended leaving the decision to hold off with the City Manager if progress was made.

It was moved by Commissioner Griffith and seconded by Commissioner Ramsey to adjourn to closed session to discuss a matter of pending litigation.

Upon a roll call vote, the motion passed 5-0. The Commission adjourned to closed session at 7:00 p.m.

The Commission reconvened to open session at 7:22 p.m. Mayor Balog noted that the Commission had met in closed session to discuss a matter of pending litigation, and no decisions were made.

It was moved by Commissioner Stark and seconded by Commissioner Shank to accept the recommendation of Assessor Dale Hutson to enter into a stipulated settlement with Southern Michigan Bank and Trust for tax years 2009 and 2010 for the case filed with the Michigan Tax Tribunal.

The motion passed 5-0.

**13. Adjournment**

It was moved by Commissioner Griffith and seconded by Commissioner Ramsey to adjourn the meeting.

The motion passed 5-0.

Mayor Balog adjourned the meeting at 7:25 p.m.

Respectfully submitted,



Lindsay Howes  
City Clerk



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Fax: 269.273.3132

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**Report To:** Honorable Mayor and City Commission

**From:** Mark Glessner, Airport Manager  
Joseph A. Bippus, City Manager

**Subject:** Rehabilitation of Runways

**Date:** August 2, 2010

**Executive Summary:** The attached MDOT contract authorizes funding for the rehabilitation of runways 5/23 and 9/27. Federal funds would cover \$356,250. State and local funds would cover \$9,375 (2.5%) each.

**Background:** The runways are in a state of disrepair because of large lateral and some longitudinal cracks. The proposed project is part of the capital improvement plan filed with the Department of Transportation.

**Fiscal Effects:** Authorizing the contracts will require the \$9,375 match, 2.5% of total \$375,000 project cost, from the Airport Budget.

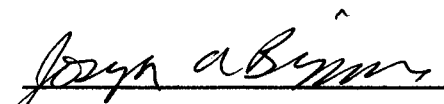
**Recommendation:** It is recommended that the Commission approve the resolution authorizing the contract and authorizing the mayor to sign.

**Attachments:** Proposed Resolution

MDOT Contract 2010-0407 (attachments on file for review)

  
Cathy Lawson, Finance Director

  
Mark Glessner, Airport Manager

  
Joseph A. Bippus, City Manager

**The City of Three Rivers**

**Resolution No. \_\_\_\_\_**

**RESOLUTION APPROVING THE CONTRACT FOR THE REHABILITATION FOR RUNWAYS 5/23 AND 9/27, AS FURTHER DEFINED IN CONTRACT NO. FM 78-02-C34 AT THREE RIVERS MUNICIPAL – DR. HAINES AIRPORT AND AUTHORIZE THE MAYOR TO EXECUTE THE CONTRACT.**

**BE IT RESOLVED** by the City Commission of the City of Three Rivers, St. Joseph County, Michigan:

**SECTION 1:** That certain proposed “Airport Project” between the Michigan Department of Transportation (the “Department”) and the City of Three Rivers (“Sponsor”) pertaining to the “Rehabilitation for Runways 5/23 and 9/27, as further defined in Contract no. FM 78-02-C34” contracts at the Three Rivers Municipal – Dr. Haines Airport is approved.

**SECTION 2:** The Mayor is authorized and directed to sign two (2) copies of the above-described “Airport Project” on behalf of the Sponsor and cause a copy to the Department.

Approved and adopted this \_\_\_\_\_ day of August, 2010.

**ATTEST:**

\_\_\_\_\_  
Allen J. Balog, Mayor

\_\_\_\_\_  
Lindsay Howes, City Clerk

**Reviewed for Administration:**

**Approved as to Form:**

\_\_\_\_\_  
Joseph A. Bippus, City Manager

\_\_\_\_\_  
J. Patrick O’Malley, City Attorney



Department of Public Services  
1015 South Lincoln Avenue • Three Rivers, Michigan 49093  
269.273.1845 • www.threeriversmi.org  
Fax: 269.273.1042

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**REPORT TO:** Honorable Mayor and City Commissioners

**FROM:** E. Merritt Brown, Special Projects Engineer  
Joseph A. Bippus, City Manager

**SUBJECT:** Microsurface of Two Additional City Streets

**DATE PREPARED:** July 28, 2010

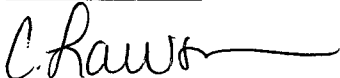
**MEETING DATE:** August 3, 2010

**BACKGROUND:** Pavement Restoration Inc. is the low bidder for microsurfacing Portage Avenue and Wood Street. As of the writing of this report that process is well under way and should be essentially completed by Tuesday of next week except for repainting the streets which will be accomplished one week following the surface installation. (Please see the notification given to each property owner/occupant).

City staff would like to capitalize on the presence of Pavement Restoration being in town and add Pealer Street/Moore Street from Benjamin Avenue to North Main and Millard Street from South Lincoln to U.S. 131 to their contract. These two major streets also need to be resurfaced. Pealer was paved along with Wood Street in 2002 and Millard was completed in 1994. Both need to be surfaced in the very near future in order to prolong their useful life expectancy. Both Pavement Restoration (which is doing the microsurfacing and P.K. Contracting which is doing the paint and symbol removal and placement of new markings, have agreed to extend their prices to these additional streets. A contract change order would be processed to accomplish the additions to the contract.

The square yardages of surface for each street as well as the linear footage of paint removal and placement along with the price extensions will be distributed to the Commissioners at the meeting.

**FISCAL EFFECTS:** There are sufficient funds in Act 51 Major Streets to complete these projects.



Cathy Lawson, Finance Director

**RECOMMENDATION:** City Administration recommends that the City Commission approve the addition of Pealer and Millard Streets as previously described in this report to the contract with Pavement Restoration, Inc. This addition would be accomplished by contract change order.



E. Merritt Brown  
Special Projects Engineer



Joseph A. Bippus  
City Manager

# HELLO!

**Thurs.** 7-29-10 between the hours of 8:00 A.M. & 5:00 P.M. (Weather permitting) The following streets will be given a new Micro-Surface in this order.

## **Portage Ave (Hoffman – City Limit)**

Micro-Surface is a tough layer of asphalt emulsion, aggregate and special additives. Micro-Surface maintenance helps save tax dollars by extending the life of the pavement while providing an abrasive skid resistant surface. It is important that you cooperate and stay off of the street for at least 2 hours after MICRO-SURFACE has been applied. (Note: Street could be opened earlier)

Wet MICRO-SURFACE will stick to shoes, clothing and automobiles, so please don't walk on it, ride your bicycle on it, or drive over it with your car until the surface is completely dry **AND BARRICADES ARE REMOVED AT THE END OF THE STREET.**

If you plan to use your car on the above date, and live on the street being done, please make sure that your car is parked on one of the neighboring streets not scheduled for Micro-Surface before 8:00 A.M. Should rain delay us, we will reschedule for the next dry day, excluding Saturday and Sunday.

**NOTE: If you live on Azaleamum Dr. and Meadow Brook Farms you will be able to get in and out.**

PAVEMENT RESTORATION would like to thank you for your cooperation.

City of Three Rivers

| Department Account                    | GL Number Abbrev | Vendor Name Invoice Description | Check Number | Invoice Number             | Due Date   | Amount   |
|---------------------------------------|------------------|---------------------------------|--------------|----------------------------|------------|----------|
| <b>Fund: GENERAL FUND</b>             |                  |                                 |              |                            |            |          |
| <b>Dept:</b>                          |                  |                                 |              |                            |            |          |
| 101-000-111.02                        | INV-OFFICE       | OFFICE MAX-A BOISE COMPANY      | 0            |                            | 07/24/2010 | 59.99    |
|                                       |                  | VARIOUS OFFICE SUPPLIES         |              | 989939                     |            |          |
| 101-000-111.02                        | INV-OFFICE       | DEGRAAFIX INC                   | 0            |                            | 07/24/2010 | 647.93   |
|                                       |                  | WORK ORDERS/WINDOW ENVELOPES/R  |              | 100671/100678/100677       |            |          |
|                                       |                  |                                 |              | Total                      |            | 707.92   |
| <b>Dept: LEGAL &amp; PROFESSIONAL</b> |                  |                                 |              |                            |            |          |
| 101-210-801.00                        | PROF FEES        | O'MALLEY LAW OFFICE             | 0            |                            | 07/24/2010 | 4,402.26 |
|                                       |                  | ATTORNEY FEES                   |              |                            |            |          |
|                                       |                  |                                 |              | Total LEGAL & PROFESSIONAL |            | 4,402.26 |
| <b>Dept: CITY CLERK</b>               |                  |                                 |              |                            |            |          |
| 101-215-801.00                        | PROF FEES        | GRACON SERVICE INC              | 0            |                            | 07/24/2010 | 60.00    |
|                                       |                  | SYMANTEC BACKUP EXEC            |              | 8864                       |            |          |
|                                       |                  |                                 |              | Total CITY CLERK           |            | 60.00    |
| <b>Dept: FINANCE</b>                  |                  |                                 |              |                            |            |          |
| 101-253-727.00                        | OFF SUPPLY       | TRANSACT TECHNOLOGIES INC       | 0            |                            | 07/24/2010 | 115.95   |
|                                       |                  | CASH REGISTER PAPER             |              | 1096243                    |            |          |
| 101-253-727.00                        | OFF SUPPLY       | OFFICE MAX-A BOISE COMPANY      | 0            |                            | 07/24/2010 | 46.76    |
|                                       |                  | VARIOUS OFFICE SUPPLIES         |              | 989939                     |            |          |
| 101-253-727.00                        | OFF SUPPLY       | JP COOKE                        | 0            |                            | 07/24/2010 | 44.15    |
|                                       |                  | REPLACEMENT PADS                |              | 75307                      |            |          |
|                                       |                  |                                 |              | Total FINANCE              |            | 206.86   |
| <b>Dept: BUILDINGS &amp; GROUNDS</b>  |                  |                                 |              |                            |            |          |
| 101-265-931.00                        | GEN REPAIR       | CARLTON CUSTOMIZED CLEANING     | 0            |                            | 07/24/2010 | 340.00   |
|                                       |                  | CARPET CLEANING PD              |              | 1629                       |            |          |
| 101-265-936.00                        | CONT SERV        | ANDY J EGAN CO                  | 0            |                            | 07/13/2010 | 420.00   |
|                                       |                  | BLANKET PO-PREVENTIVE MAINTENA  |              | 304057                     |            |          |
| 101-265-936.00                        | CONT SERV        | STATE OF MI-BUREAU OF CONSTRUC  | 0            |                            | 07/24/2010 | 60.00    |
|                                       |                  | BOILER INSPECTION               |              | BLR300814                  |            |          |
|                                       |                  |                                 |              | Total BUILDINGS & GROUNDS  |            | 820.00   |
| <b>Dept: CEMETERY</b>                 |                  |                                 |              |                            |            |          |
| 101-276-740.00                        | GEN PLANT        | RATHCO SAFETY SUPPLY            | 0            |                            | 07/24/2010 | 105.00   |
|                                       |                  | SIGNS (SPEED 10 MPH/CAUTION WA  |              | 130848                     |            |          |
| 101-276-936.00                        | CONT SERV        | GRIFFIN PEST CONTROL            | 0            |                            | 07/24/2010 | 45.00    |
|                                       |                  | MONTHLY PEST CONTROL            |              | 751930                     |            |          |
| 101-276-936.00                        | CONT SERV        | A & E LAWN SERVICE              | 0            |                            | 07/24/2010 | 1,848.00 |
|                                       |                  | MOWING VARIOUS CITY LOCATIONS   |              |                            |            |          |
|                                       |                  |                                 |              | Total CEMETERY             |            | 1,998.00 |
| <b>Dept: POLICE</b>                   |                  |                                 |              |                            |            |          |
| 101-301-727.00                        | OFF SUPPLY       | PRORIDER, INC                   | 0            |                            | 07/24/2010 | 199.95   |
|                                       |                  | BICYCLE HELMETS FOR NAT'L NIGH  |              | 47908                      |            |          |
| 101-301-727.00                        | OFF SUPPLY       | FINGERPRINT AMERICA             | 0            |                            | 07/24/2010 | 98.00    |
|                                       |                  | STOCK CHILD IDENTIFICATION KI   |              | 154-2471                   |            |          |
| 101-301-744.00                        | CLOTHING         | NYE UNIFORMS                    | 0            |                            | 07/24/2010 | 42.37    |
|                                       |                  | CLOTHING & EQUIPMENT            |              | 288340                     |            |          |
| 101-301-744.00                        | CLOTHING         | FIRESTOREONLINE                 | 0            |                            | 07/24/2010 | 121.26   |
|                                       |                  | BATES ULTRALITE GTX SERIES 8"   |              | 10-00461                   |            |          |
| 101-301-830.00                        | PD INVEST        | AMAZON                          | 0            |                            | 08/10/2010 | 342.09   |
|                                       |                  | VERBATIM CD'S                   |              | 103993166803               |            |          |
| 101-301-836.00                        | MED SERV         | THREE RIVERS HEALTH             | 0            |                            | 07/24/2010 | 106.50   |
|                                       |                  | BLOOD DRAWS OWI ARRESTS         |              | ENCLOSED                   |            |          |
|                                       |                  |                                 |              | Total POLICE               |            | 910.17   |
| <b>Dept: FIRE</b>                     |                  |                                 |              |                            |            |          |
| 101-336-740.00                        | GEN PLANT        | DUNNEZ                          | 0            |                            | 07/24/2010 | 63.49    |
|                                       |                  | COMBO PACKAGE (5 GAL PAIL/12 S  |              | 29050501                   |            |          |
| 101-336-863.00                        | AUTO MAINT       | EMERGENCY VEHICLE PRODUCTS      | 0            |                            | 07/27/2010 | 2,687.97 |
|                                       |                  | BLANKET PO-TRUCK MAINTENANCE    |              | 3944/3945/3983/3981        |            |          |
|                                       |                  |                                 |              | Total FIRE                 |            | 2,751.46 |
| <b>Dept: GENERAL MAINTENANCE</b>      |                  |                                 |              |                            |            |          |
| 101-446-936.00                        | CONT SERV        | A & E LAWN SERVICE              | 0            |                            | 07/24/2010 | 30.00    |
|                                       |                  | MOWING VARIOUS CITY LOCATIONS   |              |                            |            |          |
|                                       |                  |                                 |              | Total GENERAL MAINTENANCE  |            | 30.00    |

INVOICE APPROVAL LIST BY FUND  
A/P COMM MTG 8/2/10

Date: 07/27/2010  
Time: 12:00pm  
Page: 2

City of Three Rivers

| Fund                                     | Department | GL Number | Vendor Name  | Check  | Invoice                   | Due        | Amount             |
|--|------------|-----------|--|--------|---------------------------|------------|--------------------|
| Account                                  | Account    | Abbrev    | Invoice Description                                      | Number | Number                    | Date       |                    |
| <b>Fund: GENERAL FUND</b>                |            |           |  |        |                           |            |                    |
| <b>Dept: AIRPORT</b>                     |            |           |  |        |                           |            |                    |
| 101-537-936.00                           |            | CONT SERV | STATE OF MI-DEPT OF TRANSPORTA<br>AWOS BILLING           | 0      | WA 327589                 | 06/30/2010 | 600.00             |
|  |            |           |  |        |                           |            | -----              |
|  |            |           |  |        | Total AIRPORT             |            | 600.00             |
| <b>Dept: PARKS</b>                       |            |           |  |        |                           |            |                    |
| 101-751-740.00                           |            | GEN PLANT | PERFECT PET<br>ANIMAL FOOD & SUPPLIES                    | 0      | 116394                    | 07/24/2010 | 93.98              |
| 101-751-746.00                           |            | FEED      | PERFECT PET<br>ANIMAL FOOD & SUPPLIES                    | 0      | 116394                    | 07/24/2010 | 50.77              |
| 101-751-746.00                           |            | FEED      | TIM MYERS<br>HAY   | 0      | 253730                    | 07/24/2010 | 30.00              |
| 101-751-760.00                           |            | MED SUPP  | SUPERIOR EQUINE DENTISTRY<br>DENTAL WORK ON HORSES       | 0      |                           | 07/27/2010 | 130.00             |
| 101-751-760.00                           |            | MED SUPP  | JARED DIEKMAN<br>HORSE TRIMS                             | 0      | 247805                    | 07/24/2010 | 100.00             |
| 101-751-760.00                           |            | MED SUPP  | CROSSROADS VETERANARY CLINIC<br>REVOLUTION & HEARTGUARD  | 0      |                           | 07/24/2010 | 88.76              |
| 101-751-936.00                           |            | CONT SERV | A & E LAWN SERVICE<br>MOWING VARIOUS CITY LOCATIONS      | 0      |                           | 07/24/2010 | 2,017.00           |
|  |            |           |  |        | Total PARKS               |            | -----<br>2,510.51  |
|  |            |           |  |        |                           | Fund Total | -----<br>14,997.18 |
| <b>Fund: MAJOR STREET FUND</b>           |            |           |  |        |                           |            |                    |
| <b>Dept: STREET SWEEPING</b>             |            |           |  |        |                           |            |                    |
| 202-464-936.00                           |            | CONT SERV | WASTE MANAGEMENT INC<br>SWEEPER REFUSE HAULING           | 0      |                           | 07/16/2010 | 480.00             |
|  |            |           |  |        | 894-0000316-2894-4        |            | -----              |
|  |            |           |  |        | Total STREET SWEEPING     |            | 480.00             |
| <b>Dept: TRAFFIC SERVICE</b>             |            |           |  |        |                           |            |                    |
| 202-474-936.00                           |            | CONT SERV | P.K. CONTRACTING INC<br>RR CROSSING PAVEMENT MARKING     | 0      | 102120-1                  | 06/30/2010 | 732.00             |
| 202-474-940.00                           |            | PROP/BLDG | NORFOLK SOUTHERN CORP.<br>RENT (MAINT. OF CROSSING@HOFFM | 0      |                           | 07/24/2010 | 1,100.00           |
|  |            |           |  |        | 9007019084/9007019092     |            | -----              |
|  |            |           |  |        | Total TRAFFIC SERVICE     |            | 1,832.00           |
| <b>Dept: SWEEPING &amp; FLUSHING</b>     |            |           |  |        |                           |            |                    |
| 202-488-936.00                           |            | CONT SERV | WASTE MANAGEMENT INC<br>SWEEPER REFUSE HAULING           | 0      |                           | 07/16/2010 | 156.00             |
|  |            |           |  |        | 894-0000316-2894-4        |            | -----              |
|  |            |           |  |        | Total SWEEPING & FLUSHING |            | 156.00             |
|  |            |           |  |        |                           | Fund Total | -----<br>2,468.00  |
| <b>Fund: LOCAL STREET FUND</b>           |            |           |  |        |                           |            |                    |
| <b>Dept: STREET SWEEPING</b>             |            |           |  |        |                           |            |                    |
| 203-464-936.00                           |            | CONT SERV | WASTE MANAGEMENT INC<br>SWEEPER REFUSE HAULING           | 0      |                           | 07/16/2010 | 480.46             |
|  |            |           |  |        | 894-0000316-2894-4        |            | -----              |
|  |            |           |  |        | Total STREET SWEEPING     |            | 480.46             |
| <b>Dept: TRAFFIC SERVICE</b>             |            |           |  |        |                           |            |                    |
| 203-474-936.00                           |            | CONT SERV | P.K. CONTRACTING INC<br>RR CROSSING PAVEMENT MARKING     | 0      | 102120-1                  | 06/30/2010 | 2,739.00           |
|  |            |           |  |        |                           |            | -----              |
|  |            |           |  |        | Total TRAFFIC SERVICE     |            | 2,739.00           |
|  |            |           |  |        |                           | Fund Total | -----<br>3,219.46  |
| <b>Fund: MUNICIPAL STREET FUND</b>       |            |           |  |        |                           |            |                    |
| <b>Dept: STREET IMPROVEMENTS</b>         |            |           |  |        |                           |            |                    |
| 204-575-936.00                           |            | CONT SERV | GRAND ELK RAILROAD<br>FLAGGING ON 6/28/10                | 0      | 200065                    | 07/24/2010 | 575.00             |
|  |            |           |  |        |                           |            | -----              |
|  |            |           |  |        | Total STREET IMPROVEMENTS |            | 575.00             |
|  |            |           |  |        |                           | Fund Total | -----<br>575.00    |
| <b>Fund: SOLID WASTE MANAGEMENT FUND</b> |            |           |  |        |                           |            |                    |
| <b>Dept: GENERAL ADMINISTRATIVE</b>      |            |           |  |        |                           |            |                    |

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| Department Account                       | GL Number Abbrev | Vendor Name Invoice Description                      | Check Number | Invoice Number                 | Due Date   | Amount   |
|--|------------------|--|--------------|--------------------------------|------------|----------|
| <b>Fund: SOLID WASTE MANAGEMENT FUND</b> |                  |  |              |                                |            |          |
| Dept: GENERAL ADMINISTRATIVE             |                  |  |              |                                |            |          |
| 230-543-740.00                           | GEN PLANT        | SMORACY LLC<br>COMPOST EQUIPMENT PARTS & SUPP        | 0            | 69321                          | 07/24/2010 | 2,351.71 |
| Total GENERAL ADMINISTRATIVE             |                  |  |              |                                |            | 2,351.71 |
| Fund Total                               |                  |  |              |                                |            | 2,351.71 |
| <b>Fund: LIBRARY OPERATIONS FUND</b>     |                  |  |              |                                |            |          |
| Dept: LIBRARY                            |                  |  |              |                                |            |          |
| 271-790-727.00                           | OFF SUPPLY       | ZEMSLICK OFFICE PRODUCTS<br>SUPPLIES                 | 0            | 060186I                        | 07/16/2010 | 38.46    |
| 271-790-727.00                           | OFF SUPPLY       | GAYLORD BROTHERS<br>SUPPLIES                         | 0            | 1449071                        | 07/16/2010 | 12.71    |
| 271-790-727.00                           | OFF SUPPLY       | ZEMSLICK OFFICE PRODUCTS<br>SUPPLIES                 | 0            | 060007I                        | 07/24/2010 | 20.23    |
| 271-790-727.00                           | OFF SUPPLY       | GAYLORD BROTHERS<br>SUPPLIES                         | 0            | 1448005                        | 07/24/2010 | 38.11    |
| 271-790-730.00                           | PUBLIC           | DETROIT FREE PRESS<br>NEWSPAPER                      | 0            | FP7771415                      | 07/24/2010 | 84.01    |
| 271-790-730.20                           | BOOKS            | LOWRY'S BOOKS<br>BOOKS                               | 0            |                                | 07/22/2010 | 62.91    |
| 271-790-730.20                           | BOOKS            | BAKER & TAYLOR COMPANY<br>BOOKS                      | 0            | ENCLOSED                       | 07/24/2010 | 4,658.57 |
| 271-790-730.30                           | AUDIO            | BAKER & TAYLOR COMPANY<br>VIDEOS                     | 0            | I24811060                      | 07/24/2010 | 17.42    |
| 271-790-740.00                           | GEN PLANT        | ZEMSLICK OFFICE PRODUCTS<br>SUPPLIES                 | 0            | 060186I                        | 07/16/2010 | 19.23    |
| 271-790-740.00                           | GEN PLANT        | GAYLORD BROTHERS<br>SUPPLIES                         | 0            | 1449071                        | 07/16/2010 | 12.70    |
| 271-790-740.00                           | GEN PLANT        | ZEMSLICK OFFICE PRODUCTS<br>SUPPLIES                 | 0            | 060007I                        | 07/24/2010 | 10.12    |
| 271-790-740.00                           | GEN PLANT        | GAYLORD BROTHERS<br>SUPPLIES                         | 0            | 1448005                        | 07/24/2010 | 38.12    |
| 271-790-740.00                           | GEN PLANT        | DEMCO<br>OFFICE SUPPLIES                             | 0            | 3917296                        | 07/24/2010 | 90.12    |
| 271-790-781.00                           | EQUIP MAIN       | ZEMSLICK OFFICE PRODUCTS<br>SUPPLIES                 | 0            | 060186I                        | 07/16/2010 | 19.23    |
| 271-790-781.00                           | EQUIP MAIN       | ZEMSLICK OFFICE PRODUCTS<br>SUPPLIES                 | 0            | 060007I                        | 07/24/2010 | 10.12    |
| 271-790-801.00                           | PROF FEES        | ST JOE COUNTY ISD<br>COMPUTER MAINT & CONSULTING     | 0            | 5341                           | 07/24/2010 | 150.00   |
| 271-790-853.00                           | TELEPHONE        | FRONTIER<br>PHONE SERVICES                           | 0            |                                | 07/24/2010 | 112.13   |
| 271-790-933.00                           | BLDG REPA        | KENDALL ELECTRIC<br>ELECTRICAL SUPPLIES              | 0            | 269-273-8666/21533023790726200 | 07/24/2010 | 54.29    |
| 271-790-936.00                           | CONT SERV        | SECURITAS SECURITY SERV INC<br>SECURITY SERVICE      | 0            | S7421610.001                   | 07/24/2010 | 343.20   |
| 271-790-936.00                           | CONT SERV        | I-2000 INC<br>INTERNET SERVICE                       | 0            | E1741546                       | 07/24/2010 | 62.19    |
| 271-790-936.00                           | CONT SERV        | CARLTON CUSTOMIZED CLEANING<br>CLEANING SERVICE      | 0            | 1630                           | 07/12/2010 | 1,475.00 |
| 271-790-936.00                           | CONT SERV        | A & E LAWN SERVICE<br>MOWING VARIOUS CITY LOCATIONS  | 0            |                                | 07/24/2010 | 60.00    |
| Total LIBRARY                            |                  |  |              |                                |            | 7,388.87 |
| Fund Total                               |                  |  |              |                                |            | 7,388.87 |
| <b>Fund: GRANTS (VARIOUS)</b>            |                  |  |              |                                |            |          |
| Dept: ESSEX EPA GRANT                    |                  |  |              |                                |            |          |
| 292-952-801.00                           | PROF FEES        | ENVIROLOGIC TECHNOLOGIES INC<br>ESSEX WIRE EPA GRANT | 0            | 26365                          | 08/18/2010 | 750.00   |
| Total ESSEX EPA GRANT                    |                  |  |              |                                |            | 750.00   |
| Fund Total                               |                  |  |              |                                |            | 750.00   |
| <b>Fund: AMBULANCE FUND</b>              |                  |  |              |                                |            |          |
| Dept: AMBULANCE SERVICES                 |                  |  |              |                                |            |          |

Fund: AMBULANCE FUND  
Dept: AMBULANCE SERVICES

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| Fund                                | Department | Account | GL Number  | Vendor Name  | Check  | Invoice                    | Due               | Amount           |
|-------------------------------------|------------|---------|------------|--|--------|----------------------------|-------------------|------------------|
|                                     |            |         | Abbrev     | Invoice Description  | Number | Number                     | Date              |                  |
| <b>Fund: AMBULANCE FUND</b>         |            |         |            |  |        |                            |                   |                  |
| <b>Dept: AMBULANCE SERVICES</b>     |            |         |            |  |        |                            |                   |                  |
| 505-655-740.00                      |            |         | GEN PLANT  | DUNNEZ   | 0      |                            | 07/24/2010        | 148.13           |
| 505-655-863.00                      |            |         | AUTO MAINT | COMBO PACKAGE (5 GAL PAIL/12 S<br>SIMMONS FORD             | 0      | 29050501                   | 07/24/2010        | 73.72            |
| 505-655-936.00                      |            |         | CONT SERV  | UNIT 217 VIN 6483 OIL CHANGE/C<br>PRAXAIR DISTRIBUTION INC | 0      | 139987                     | 07/27/2010        | 323.54           |
| 505-655-936.00                      |            |         | CONT SERV  | BLANKET ORDER-MEDICAL OXYGEN<br>TEXTILE SYSTEMS INC        | 0      | 37149326/37134489          | 06/30/2010        | 38.75            |
| 505-655-936.00                      |            |         | CONT SERV  | LINEN CLEANING<br>PRAXAIR DISTRIBUTION INC                 | 0      | 2584                       | 07/24/2010        | 170.30           |
|                                     |            |         |            | BLANKET ORDER-MEDICAL OXYGEN                               |        | 36998647/36971205/37031552 |                   |                  |
|                                     |            |         |            | <b>Total AMBULANCE SERVICES</b>                            |        |                            |                   | <b>754.44</b>    |
|                                     |            |         |            |  |        |                            | <b>Fund Total</b> | <b>754.44</b>    |
| <b>Fund: SEWER FUND</b>             |            |         |            |  |        |                            |                   |                  |
| <b>Dept: 590-000-626.00</b>         |            |         |            |  |        |                            |                   |                  |
| 590-000-626.00                      |            |         | SERV REND  | JOHN CRANE INC   | 0      |                            | 07/24/2010        | 2,765.87         |
| 590-000-626.00                      |            |         | SERV REND  | REBUILD PUMP SEAL<br>BRENNTAG GREAT LAKES, LLC             | 0      | 2356544                    | 07/02/2010        | 27.02            |
|                                     |            |         |            | CALCIUM NITRATE 70% FOR ODOR C                             |        | BGL116434/BGL224312        |                   |                  |
|                                     |            |         |            | <b>Total</b>   |        |                            |                   | <b>2,792.89</b>  |
| <b>Dept: GENERAL ADMINISTRATIVE</b> |            |         |            |  |        |                            |                   |                  |
| 590-543-729.00                      |            |         | PRINTING   | DEGRAAFIX INC  | 0      |                            | 07/24/2010        | 67.62            |
|                                     |            |         |            | WORK ORDERS/WINDOW ENVELOPES/R                             |        | 100671/100678/100677       |                   |                  |
|                                     |            |         |            | <b>Total GENERAL ADMINISTRATIVE</b>                        |        |                            |                   | <b>67.62</b>     |
| <b>Dept: SYSTEM MAINTENANCE</b>     |            |         |            |  |        |                            |                   |                  |
| 590-545-740.00                      |            |         | GEN PLANT  | BESTCUT MANUFACTURING                                      | 0      |                            | 07/24/2010        | 430.50           |
|                                     |            |         |            | BLADES   |        | 052273                     |                   |                  |
|                                     |            |         |            | <b>Total SYSTEM MAINTENANCE</b>                            |        |                            |                   | <b>430.50</b>    |
| <b>Dept: WASTEWATER TREATMENT</b>   |            |         |            |  |        |                            |                   |                  |
| 590-546-727.00                      |            |         | OFF SUPPLY | STAPLES BUSINESS ADVANTAGE                                 | 0      |                            | 07/10/2010        | 179.95           |
| 590-546-727.00                      |            |         | OFF SUPPLY | OFFICE MAX-A BOISE COMPANY                                 | 0      | 8015943241                 | 07/24/2010        | 29.99            |
| 590-546-741.00                      |            |         | FUEL       | VARIOUS OFFICE SUPPLIES<br>PRAXAIR DISTRIBUTION INC        | 0      | 989939                     | 07/27/2010        | 47.29            |
| 590-546-741.00                      |            |         | FUEL       | PROPANE<br>PRAXAIR DISTRIBUTION INC                        | 0      | 37134503                   | 07/24/2010        | 107.83           |
| 590-546-741.00                      |            |         | FUEL       | PROPANE<br>LUBRICATION ENGINEER                            | 0      | 37031553                   | 07/24/2010        | 1,110.90         |
| 590-546-748.00                      |            |         | LAB SUPPLI | ALMAPLEX LUBRICANT<br>NORTH CENTRAL LABORATORIES           | 0      | IN144022                   | 07/24/2010        | 1,909.77         |
| 590-546-748.00                      |            |         | LAB SUPPLI | LAB SUPPLIES   | 0      | 272929                     | 07/24/2010        | 146.13           |
| 590-546-748.00                      |            |         | LAB SUPPLI | IDEXX LABORATORIES<br>LAB SUPPLIES                         | 0      | 244867500                  | 07/24/2010        | 1,392.66         |
| 590-546-754.00                      |            |         | ALUM       | HACH CHEMICAL COMPANY<br>LAB SUPPLIES                      | 0      | 6811358                    | 07/24/2010        | 2,490.00         |
| 590-546-781.00                      |            |         | EQUIP MAIN | ALEXANDER CHEMICAL CORP<br>SULFUR BIOXIDE, 150# CHLORINE   | 0      | 0437221                    | 08/15/2010        | 98.74            |
| 590-546-781.00                      |            |         | EQUIP MAIN | KENDALL ELECTRIC<br>ELECTRIC SUPPLIES                      | 0      | S7425616.001               | 07/23/2010        | 205.11           |
| 590-546-936.00                      |            |         | CONT SERV  | FASTENAL<br>SUPPLIES                                       | 0      | MITHR22126/22067           | 07/24/2010        | 468.00           |
|                                     |            |         |            | A & E LAWN SERVICE<br>MOWING VARIOUS CITY LOCATIONS        | 0      |                            | 07/24/2010        |                  |
|                                     |            |         |            | <b>Total WASTEWATER TREATMENT</b>                          |        |                            |                   | <b>8,186.37</b>  |
| <b>Dept: PUMPING/LIFT STATIONS</b>  |            |         |            |  |        |                            |                   |                  |
| 590-547-970.00                      |            |         | CAP OUTLAY | BRUSSEE-BRADY INC.   | 0      |                            | 07/11/2010        | 3,980.00         |
| 590-547-970.00                      |            |         | CAP OUTLAY | PUMP HOUSE DOORS<br>BRUSSEE-BRADY INC.                     | 0      | 1520                       | 08/20/2010        | 1,790.00         |
|                                     |            |         |            | DOOR 4TH ST STATION  |        | 1542                       |                   |                  |
|                                     |            |         |            | <b>Total PUMPING/LIFT STATIONS</b>                         |        |                            |                   | <b>5,770.00</b>  |
|                                     |            |         |            | <b>Fund Total</b>  |        |                            |                   | <b>17,247.38</b> |

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| Fund                                       | Department | Account | GL Number  | Vendor Name  | Check  | Invoice                     | Due        | Amount    |
|--|------------|---------|------------|--|--------|-----------------------------|------------|-----------|
|  |            |         | Abbrev     | Invoice Description  | Number | Number                      | Date       |           |
| <b>Fund: WATER FUND</b>                    |            |         |            |  |        |                             |            |           |
| <b>Dept: GENERAL ADMINISTRATIVE</b>        |            |         |            |  |        |                             |            |           |
| 591-543-729.00                             |            |         | PRINTING   | DEGRAAFIX INC<br>WORK ORDERS/WINDOW ENVELOPES/R                  | 0      | 100671/100678/100677        | 07/24/2010 | 67.62     |
|  |            |         |            |  |        |                             |            | -----     |
| Total GENERAL ADMINISTRATIVE               |            |         |            |  |        |                             |            | 67.62     |
| <b>Dept: SYSTEM MAINTENANCE</b>            |            |         |            |  |        |                             |            |           |
| 591-545-740.00                             |            |         | GEN PLANT  | STATE SYSTEMS RADIO<br>SUPPLIES & REPAIRS                        | 0      | 142894                      | 07/24/2010 | 8.00      |
| 591-545-740.00                             |            |         | GEN PLANT  | BESTCUT MANUFACTURING<br>BLADES                                  | 0      | 052273                      | 07/24/2010 | 430.50    |
| 591-545-801.00                             |            |         | PROF FEES  | DIXON ENGINEERING & INSP SERVI<br>PROJECT ADMIN ELEVATED TANK    | 0      | 10-1788                     | 06/30/2010 | 1,025.00  |
| 591-545-970.00                             |            |         | CAP OUTLAY | INDUSTRIAL PAINTING CONTRACTOR<br>REPLACES #34730-INSTALL CATHOD | 0      | 2218                        | 07/27/2010 | 29,800.00 |
| 591-545-970.00                             |            |         | CAP OUTLAY | HURLEY & STEWART LLC<br>ENG SERVICES CONST ST WATER MA           | 0      | 3559                        | 06/30/2010 | 3,400.00  |
|  |            |         |            |  |        |                             |            | -----     |
| Total SYSTEM MAINTENANCE                   |            |         |            |  |        |                             |            | 34,663.50 |
| <b>Dept: PUMPING/LIFT STATIONS</b>         |            |         |            |  |        |                             |            |           |
| 591-547-740.00                             |            |         | GEN PLANT  | ELHORN ENGINEERING CO<br>BLANKET ORDER FOR CHLORINE & P          | 0      | 239785                      | 08/12/2010 | 223.27    |
| 591-547-754.00                             |            |         | ALUM       | ELHORN ENGINEERING CO<br>BLANKET ORDER FOR CHLORINE & P          | 0      | 239785                      | 08/12/2010 | 558.17    |
| 591-547-936.00                             |            |         | CONT SERV  | PEERLESS MIDWEST INC<br>SUPPLY/INST 8" CHECK VALVE WEL           | 0      | 28866                       | 06/30/2010 | 1,855.84  |
| 591-547-936.00                             |            |         | CONT SERV  | A & E LAWN SERVICE<br>MOWING VARIOUS CITY LOCATIONS              | 0      |                             | 07/24/2010 | 72.00     |
|  |            |         |            |  |        |                             |            | -----     |
| Total PUMPING/LIFT STATIONS                |            |         |            |  |        |                             |            | 2,709.28  |
|  |            |         |            |  |        |                             |            | -----     |
| Fund Total                                 |            |         |            |  |        |                             |            | 37,440.40 |
| <b>Fund: MOTOR POOL FUND</b>               |            |         |            |  |        |                             |            |           |
| <b>Dept: EQUIPMENT MAINTENANCE</b>         |            |         |            |  |        |                             |            |           |
| 661-536-741.00                             |            |         | FUEL       | DRAKES FUEL SERVICE<br>DIESEL FUEL                               | 0      | 121139                      | 07/24/2010 | 1,052.64  |
| 661-536-781.00                             |            |         | EQUIP MAIN | BOLAND TIRE CO<br>TIRES & REPAIRS                                | 0      | 3-22966                     | 07/22/2010 | 445.80    |
| 661-536-781.00                             |            |         | EQUIP MAIN | JACKS AUTO<br>TIRES, MOUNT/BALANCE/DISPOSAL,                     | 0      | 20037699                    | 07/24/2010 | 425.00    |
| 661-536-781.00                             |            |         | EQUIP MAIN | FILLMORE EQUIPMENT INC<br>PARTS, SUPPLIES & LABOR                | 0      | P02241/P02266/P02242/P02609 | 07/24/2010 | 389.84    |
| 661-536-781.00                             |            |         | EQUIP MAIN | BOLAND TIRE CO<br>TIRES & REPAIRS                                | 0      | 3-21680                     | 07/24/2010 | 368.00    |
| 661-536-863.00                             |            |         | AUTO MAINT | THREE RIVERS AUTO<br>BLANKET ORDER-REPAIR VEHICLES               | 0      | 3358                        | 07/22/2010 | 60.00     |
| 661-536-863.00                             |            |         | AUTO MAINT | FAST LANE OIL CHANGE<br>BLANKET ORDER OIL CHANGES                | 0      | 3-21839                     | 07/16/2010 | 47.47     |
| 661-536-863.00                             |            |         | AUTO MAINT | COLE MOTOR CO<br>PARTS & LABOR                                   | 0      | 6006600/1                   | 07/27/2010 | 105.00    |
| 661-536-863.00                             |            |         | AUTO MAINT | BOLAND TIRE CO<br>TIRES & REPAIRS                                | 0      | 3-22966                     | 07/22/2010 | 60.00     |
| 661-536-863.00                             |            |         | AUTO MAINT | JACKS AUTO<br>TIRES, MOUNT/BALANCE/DISPOSAL,                     | 0      | 20037699                    | 07/24/2010 | 38.00     |
| 661-536-863.00                             |            |         | AUTO MAINT | BOLAND TIRE CO<br>TIRES & REPAIRS                                | 0      | 3-21680                     | 07/24/2010 | 44.00     |
| 661-536-936.00                             |            |         | CONT SERV  | C. STODDARD & SONS INC<br>55 GAL BARREL USED UNCRUSHED O         | 0      | 29946                       | 07/27/2010 | 55.00     |
| 661-536-936.00                             |            |         | CONT SERV  | CINTAS #351<br>RAGS  | 0      | ENCLOSED                    | 07/24/2010 | 50.52     |
| 661-536-936.00                             |            |         | CONT SERV  | BROKERS TOWING<br>VEHICLE TOWING                                 | 0      | 25983/25945/26211           | 06/30/2010 | 172.80    |
|  |            |         |            |  |        |                             |            | -----     |
| Total EQUIPMENT MAINTENANCE                |            |         |            |  |        |                             |            | 3,314.07  |
|  |            |         |            |  |        |                             |            | -----     |
| Fund Total                                 |            |         |            |  |        |                             |            | 3,314.07  |
| <b>Fund: RIVERSIDE PERPETUAL CARE FUND</b> |            |         |            |  |        |                             |            |           |
| <b>Dept: CEMETERY</b>                      |            |         |            |  |        |                             |            |           |
| 711-276-936.00                             |            |         | CONT SERV  | KINNEY, JEFF<br>50% DOWN, CHAPEL PAINTING                        | 0      | 118                         | 07/21/2010 | 1,120.00  |

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| Fund                                | Department | Account        | GL Number<br>Abbrev | Vendor Name<br>Invoice Description                   | Check<br>Number | Invoice<br>Number | Due<br>Date | Amount    |
|-------------------------------------|------------|----------------|---------------------|--|-----------------|-------------------|-------------|-----------|
| Fund: RIVERSIDE PERPETUAL CARE FUND |            |                |                     |  |                 |                   |             |           |
| Dept: CEMETERY                      |            |                |                     |  |                 |                   |             |           |
|                                     |            | 711-276-970.00 | CAP OUTLAY          | FILLMORE EQUIPMENT<br>GATOR, TRIMMER, CHAINSAW, BLOW | 0               | P02267            | 07/24/2010  | 1,063.84  |
|                                     |            |                |                     |  |                 | Total CEMETERY    |             | 2,183.84  |
|                                     |            |                |                     |  |                 |                   | Fund Total  | 2,183.84  |
|                                     |            |                |                     |  |                 |                   | Grand Total | 92,690.35 |

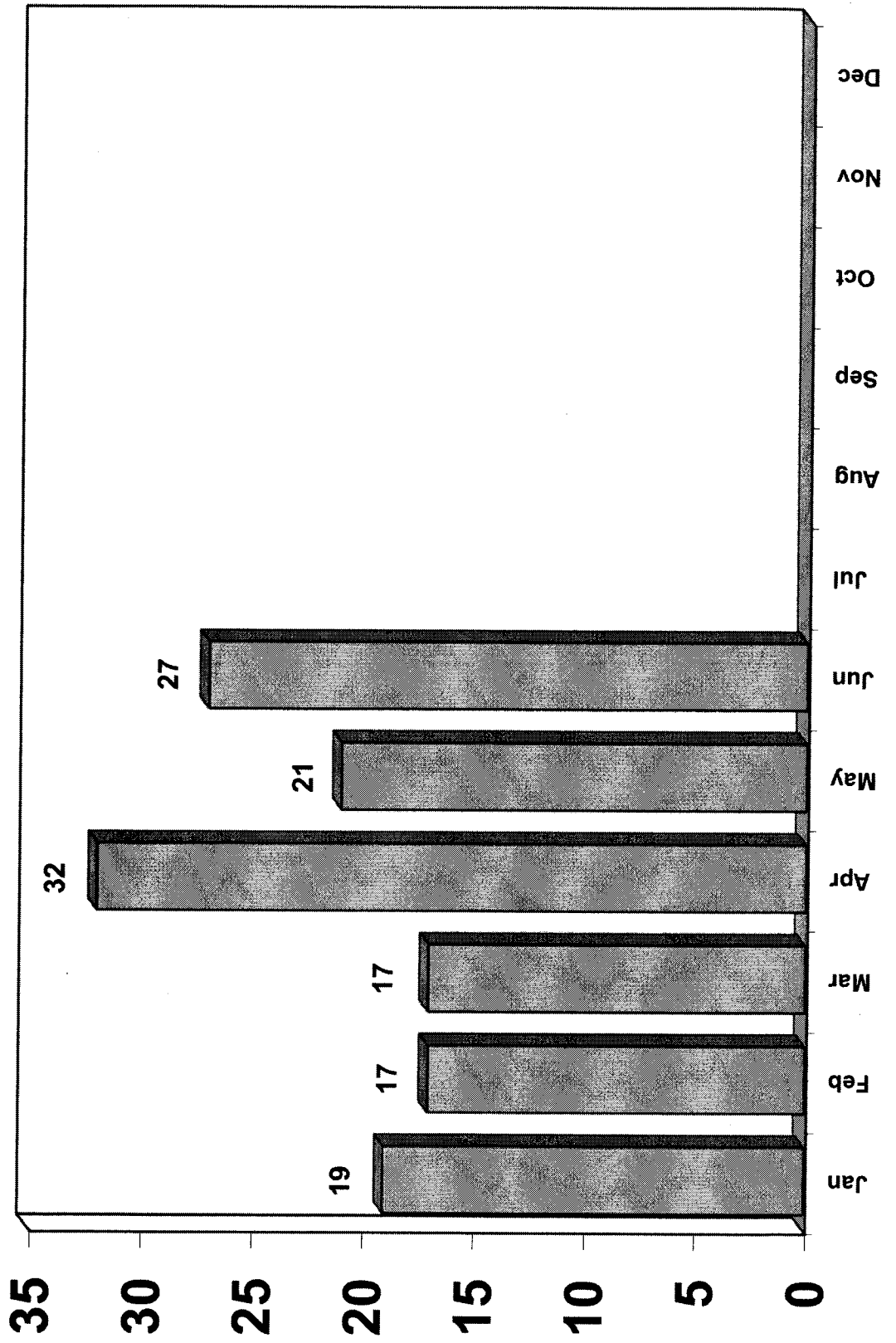


# Monthly Report

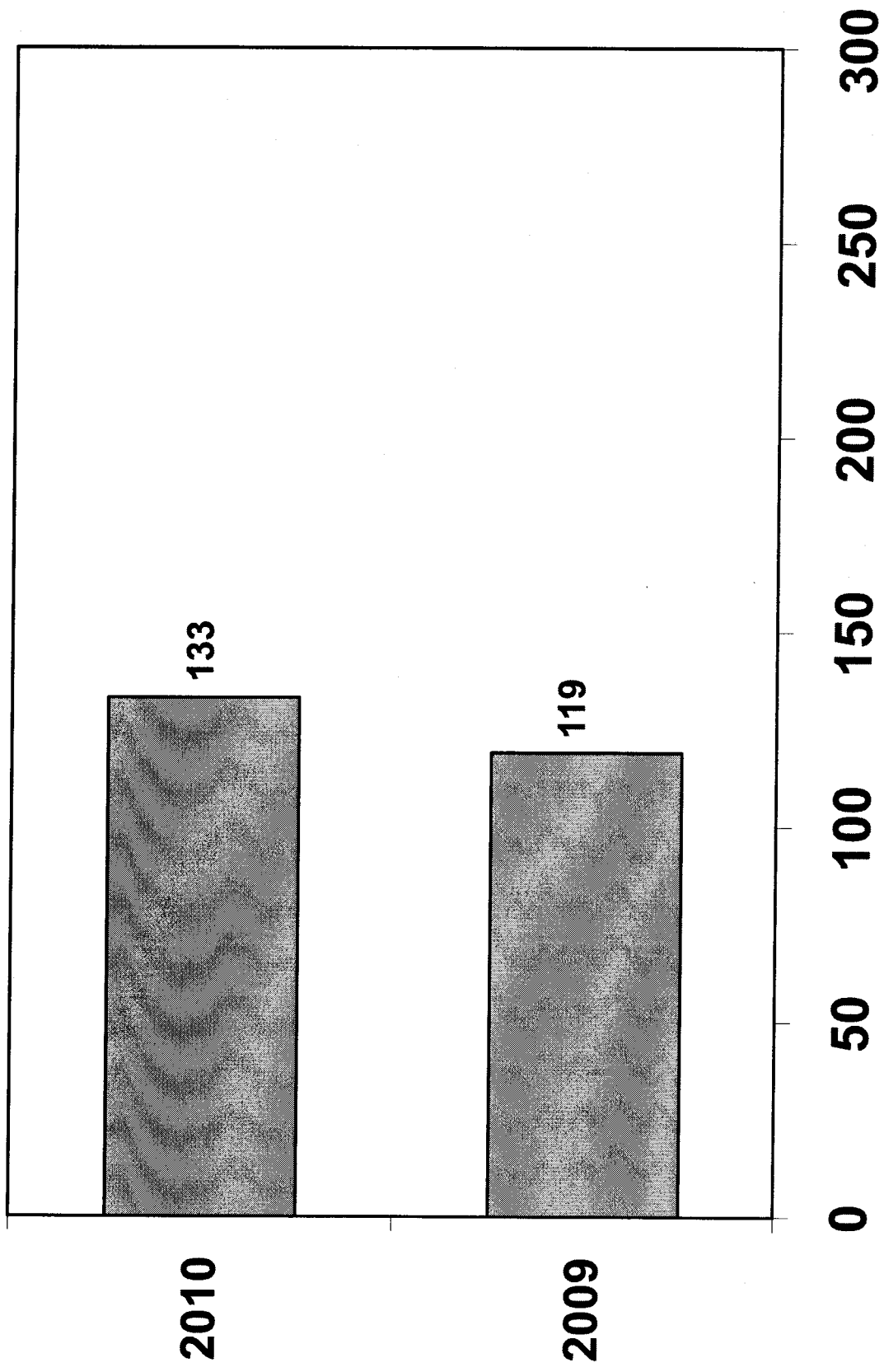
June of 2010

Dan W. Tomlinson, Fire Chief

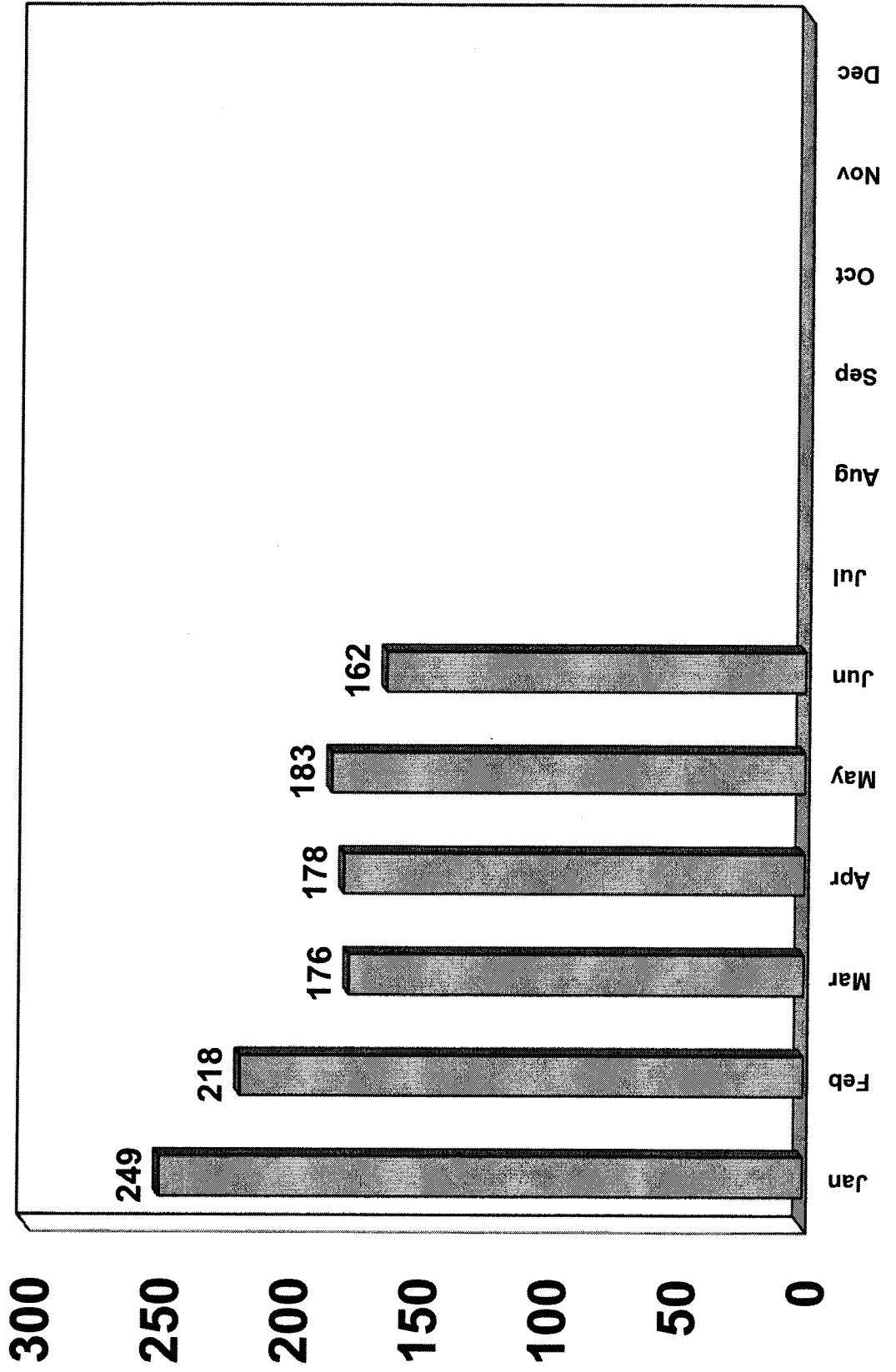
# Fire Calls by Month



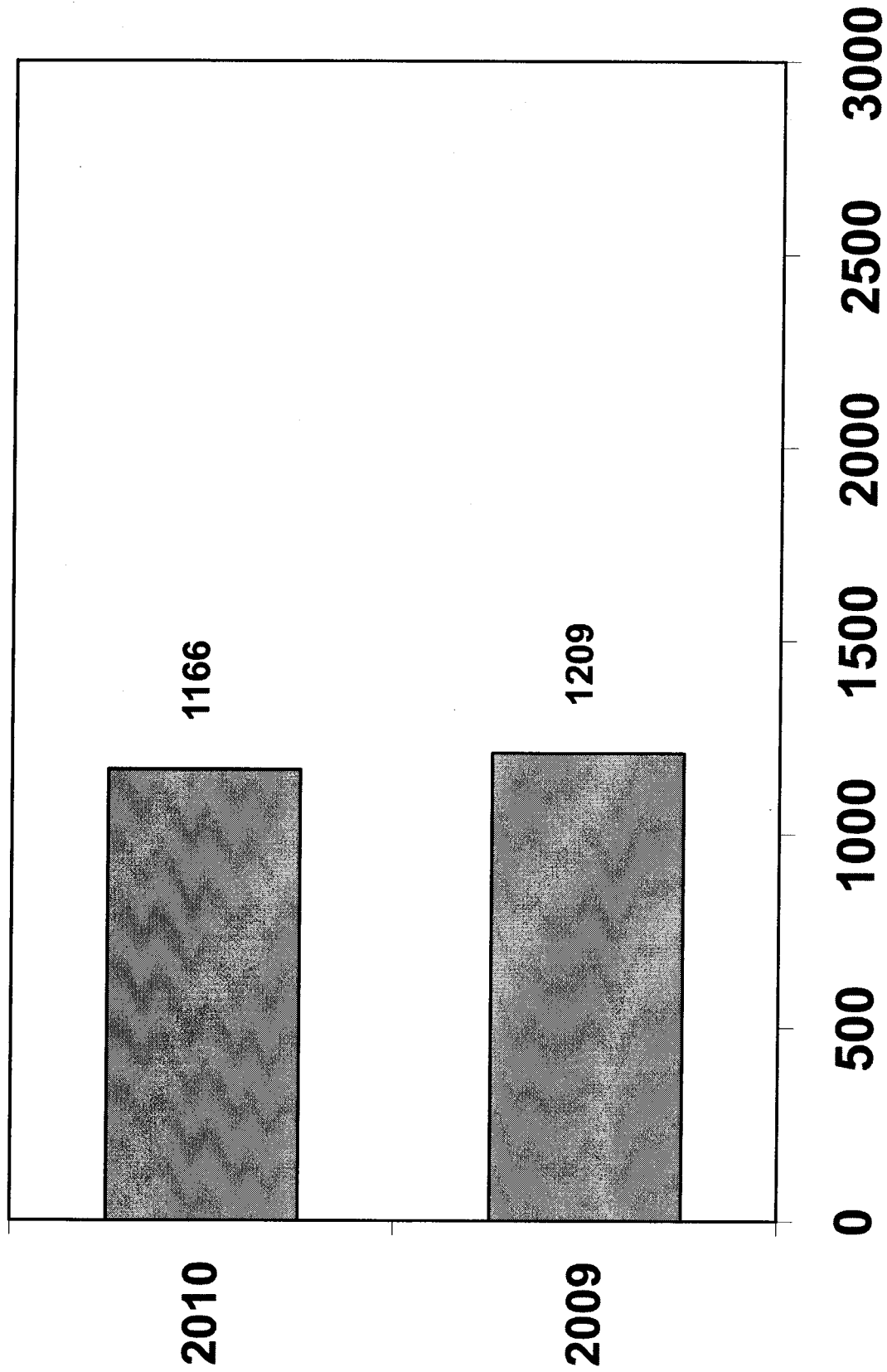
# Fire Calls YTD



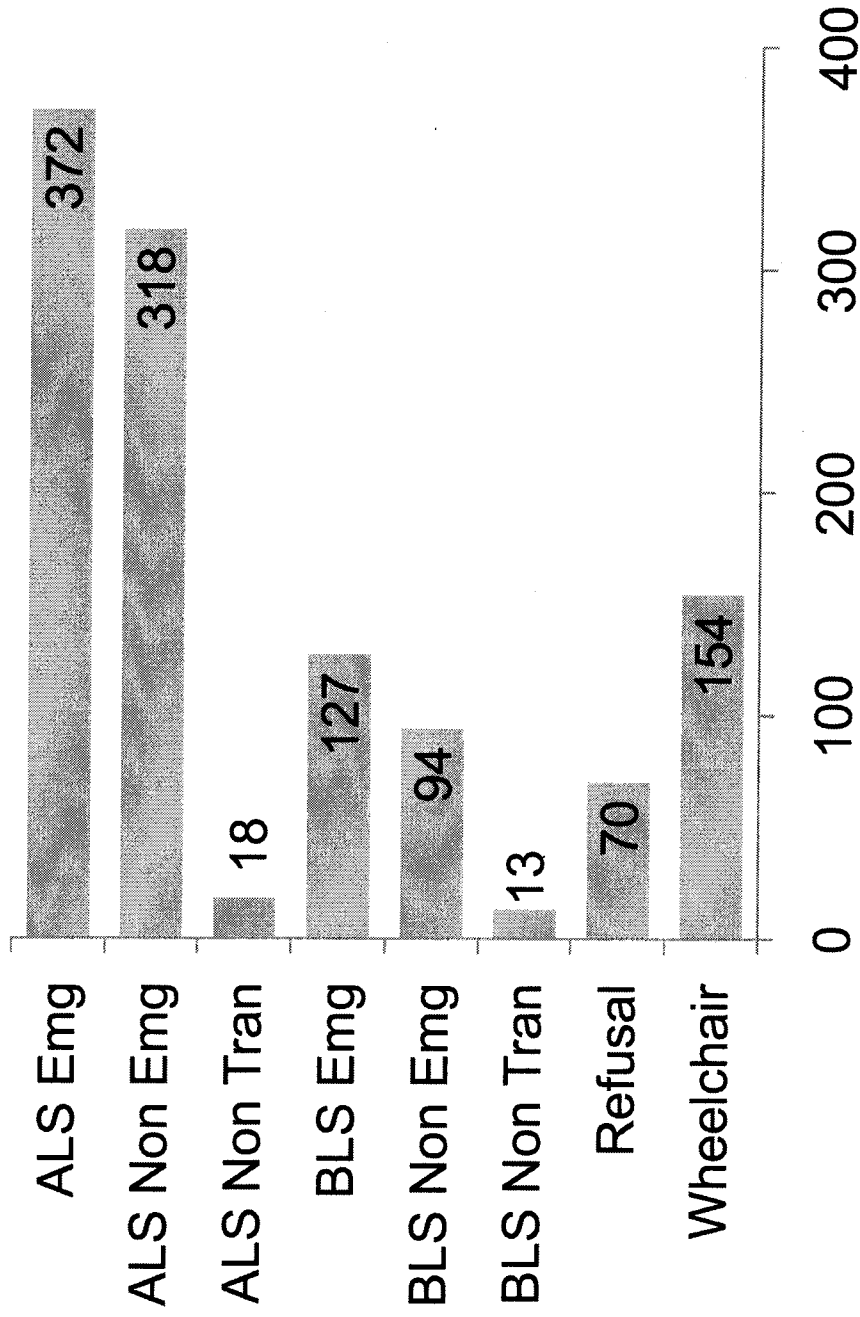
# EMS Calls by Month



# EMS Calls YTD



# EMS Calls YTD by Type



# Noteworthy

- **1<sup>st</sup> – Initial Aid with Fabius-Park FD goes into effect.**
- **1<sup>st</sup> – Pinning Ceremony for Penn & Wagner**
- **2<sup>nd</sup> – FF/Paramedic Steve Torres resigned after 7 years of service to accept new position as Fire Chief in Covert Township (MI).**
- **3<sup>rd</sup> – Responded to near-drowning near hydro-electric plant.**
- **12<sup>th</sup> – First Initial Aid Response Recorded. House fire on Summit Ct (Corey Lake). “Everything went flawlessly”, according to Chief Roderick during interview with the media.**
- **30<sup>th</sup> – Responded to St Joseph River in Lockport Twp for a missing boater. Subject found by divers the next day.**

# Airport Advisory Board Meeting Minutes

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**Date of Meeting:** July 12, 2010  
**Present:** Dave Cooper, Craig Gearhart, Joe Gearhart, Jack Gillespie, Mark Glessner, Mary VanDerra  
**Absent:** Tom Lowry  
**Guests:** Bob Shipner, Mark Burpee, Greg Spetz, Walter  
**Next Meeting:** August 9, 2010

**Call to Order:** Meeting called to order by the Chairman Cooper at 6:00 pm.

**Approval of Minutes** – Minutes for June were read by Chairman Cooper. Craig made a motion the minutes be accepted as read, seconded by Mary. Vote: Unanimous

**Election of Officers** - The position of secretary has still not been filled and no one is willing to take the position.

**Interim Airport Manager** - Mark Glessner is still Interim Airport Manager. There has been no discussion on this matter.

## Old Business

**I. Hanger Waiting List** – Mark is working on this issue.

**II. Furniture for the lounge** – Mark would like to move the entry way to the west of where it is. Installing a set of double doors, putting in a new sidewalk so it will slope away from the airport building. Mark feels this would brighten up the lounge. Craig asked if the keypad would work on these doors, Mark said yes. Ace Aviation would like to rent the whole front entry. Craig wanted to know why this has not gone out for bid. Mark is going to check on that. Bob asked to speak to the board. Dave said yes. Bob stated when he was on the board, Ace Aviation and Conrad Aero were in the terminal building. They had falsified insurance information and then they had the wrong insurance. The result of this, both of them were no longer in this terminal building. When Jim Rozeboom was airport manager, Derek seemed to get an office in the terminal building. Jim is related to Derek. I would like to see the lease and where it was sent out for 30 days for bid. Joe then said that the computer in the front lobby should be removed. Mark said he is paying rent to have his computer there. Dave made a motion that all of Derek's stuff should be removed from the front lobby. Craig supported the motion and Joe seconded it, board voted unanimous. Mark Burpee said that when John vacated the old maintenance building it went out for 30 days before Destination Flight could be in that building.

**III. Decommissioning of the NDB** – Nothing further on this until September.

**IV. T-Hangar Lease rules** – Mark is working on it.

**V. Runway & Taxiway Lighting** – Some of the taxiway lights are out, it is kind of random. When one of the transformers burns up, it puts a load on the other transformers, which causes this. Next year we are supposed to get new lights.

## Airport Advisory Board Meeting Minutes

**VI. Building & Hangar Maintenance** – Mark said no he has not done anything. He would like to know which hangars have leaks. Dave said the hangar next to the area where the city parks the tractor leaks.

**VII. Weather Station** – Hopefully we will have a computer before the next meeting.

**VIII. Hole next to the concrete walkway** – If Mark ends up changing the doors, the hole will no longer be an issue.

**IX. Box Hangar Owners to be considered residents** – Mark said he does not have a copy of this, Dave said he would get a copy to him.

**X. Insurance & registration audit** – Mark is working on this.

**XI. Improvements to lounge** - The pilots club is working on remodeling the bathroom.

**XII. Removal of Board Member** – The board has submitted the recommendation to remove Tom Lowry. Mark felt we should revisit this issue and the board agreed.

**XIII. Fuel** - Airnav has been updated.

### NEW BUSINESS

**I. Runways** - Craig asked how we were coming on the runways. Mark said we will be having a preconstruction meeting. He will post when it will be held.

**II. Weed control** - Jesse Tony has some one that will spray for weeds.

Mark Glessner - I want to thank Joe for mowing and Bob for spraying.

III. Mark said he is planning on doing the hangar audit and was asked if anyone would help. Bob Shipner said he would help. Bob would like the rules found that were set up when he was on the board. It would be nice if the board did an audit every month. Who is where and any changes. Mark is supposed to get a list every month who has not paid.

### Public Comment –

a. Walter - if you shut off the front lobby, you will shut off the Unicom access. Any improvements or cost should go to the renter. The fuel shut off should be moved to a weather proof box outside. All airports going after money seem to get one improvement after another. Charlotte, Newberry, Hillsdale get one improvement and they are after another and it keeps on happening. In 1999 we offered to help to try to pursue this. There are several of us that are pretty good on computers and we would help do this. Mark said he would check with Marsha the county grant writer and see if she could help. Walter said there seems to be money out there, we need to get some for Three Rivers airport.

## **Airport Advisory Board Meeting Minutes**

**Motion to Adjourn:** Motion to adjourn made by Jack, seconded by Craig.  
**Meeting Adjourned:** Chairman Cooper adjourned the meeting at 7:25 pm

**Respectfully Submitted,**  
**Chairman Cooper**  
**Status: Approved**

**CEMETERY BOARD MINUTES: July 5<sup>th</sup>, 2010**

**Call to Order:**

**Norm Stutesman called the meeting to order at 6:08pm.**

**Roll Call:**

**Present: Norm Stutesman, Carlene Brunner, Ron VanZoest, Ken Baker, and Mary Bennett.**

**Approval of minutes:**

**Minutes were approved with the amendment to plant new shrubs with the approval or authorization of the Cemetery Board. Ron VanZoest supported and all approved the amendment.**

**Business:**

**Six new trees are now planted out of the memorial fund.**

**Painting of the Chapel. Jeff Kinney will give us a bid and that will be then presented to the City Commission.**

**A and B sections are still being looked into according to Ken Baker. The signs will be made in the winter. Then the signs will be marked and numbered and put in next Spring.**

**Stranger's Home will be added to the new rules and regulations as we look into them and install them. Any person, per instance a John Doe can be buried there. If no family or persons come forward to claim the person. Could be buried here within the city limits.**

**The gator, roller and seed sprayer all will be picked up this week. All stolen equipment has been replaced.**

**We will need to talk with attorney O'Malley and with Georgianne as far as looking into what is vacant or not. We would have to check it out section by section.**

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***Ken Baker said that the weeds have been sprayed. Working on the roads and getting them in condition. Signs will be put up that state 10 miles an hour and caution walkers.***

***Friends of Riverside Cemetery is now formed. They are a group of concerned individuals that want to maintain and keep our Cemetery looking good. They will present them selves to the City Commission and let them know exactly what their purpose is. On how they want to improve and come up with ideas and suggestions to keep the Cemetery maintained. Any suggestions or ideas comes before the Cemetery Board and if are approved can then go on to the City Commission for approval or not. Any projects must go before the Cemetery Board and then to the City Commission. The Friends of Riverside can advise us and with suggestions and ideas and we have to approve and then the last step is to have them go before the City Commission.***

***It was moved by Norm Stutesman, and seconded by Carlene Brunner to adjourn the meeting at 6:50. All supported.***

***Next Meeting will be August 2<sup>nd</sup>, 2010.***

***Respectfully submitted,***

***Mary Bennett***  
***Mary Bennett***  
***Recording Secretary***



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**REPORT TO:** Honorable Mayor and City Commissioners  
**FROM:** Joseph A. Bippus, City Manager  
**SUBJECT:** Appointments to Advisory Boards and Commissions  
**MEETING DATE:** August 2, 2010

**BACKGROUND:** The following is a list of the City's Advisory Boards and Commissions with vacancies and the number of vacancies which currently exist.

| <u>NAME</u>                      | <u>VACANCIES</u> | <u>TERM</u>                          |
|----------------------------------|------------------|--------------------------------------|
| Airport Board                    | 2                | 03/01/13 (2)                         |
| Airport Industrial Park Board    | 1                | 03/01/12                             |
| Board of Appeals                 | 1                | 03/01/13                             |
| Board of Review                  | 1 alternate      | (n / a)                              |
| Local Officers Compensation Comm | 4                | 03/01/14<br>03/01/13<br>03/01/15 (2) |
| Parks Board                      | 1                | 03/01/12                             |
| Planning Commission              | 1                | 03/01/13                             |

## Current Citizen Interest Forms

### Airport Board

|  |          |
|--|----------|
| Robert Shipner<br>19930 M-60<br>non-resident               | 05/11/09 |
| Gerald Karabin<br>6713 Hayward<br>non-resident             | 05/11/09 |
| Jennifer Tice<br>19754 Crescent Beach Road<br>non-resident | 09/27/09 |
| Kenneth Cochran<br>300 S. Hooker Avenue<br>resident        | 02/21/10 |

### Downtown Development Authority

|  |          |
|--|----------|
| Scott Connelly<br>(employed by Peoples Federal Savings Bank)<br>56740 Chippewa Drive<br>non-resident | 06/18/09 |
|--|----------|

**RECOMMENDATION:** It is recommended that the Commission consider any appropriate appointments.

Respectfully submitted,

  
Joseph Bippus  
City Manager